[ ] **Vice President Certification**

[ ] **Vice President Programs**

[ ] **Vice President Finance Administration**

*(select one)*

*To run for* ***Vice President Position****, one is required to be a current elected officer or appointed director of the NCPMI Board for at least one year immediately prior to the election, and endorsed by at least one active officer*.

**To apply as a candidate for a NCPMI Vice President Position one should:**

* Section 1: Fill the NOMINEE form, print, sign and scan the acknowledgement form;
* Section 2: Request the endorsers to fill the appropriate section, sign and scan the endorser form;
* Section 3: Complete the self-evaluation form; and
* Section 4: Attach to your application a 60 seconds video click to introduce yourself.

**Section 1 - Nominee**

**Time Commitment:**

Board members attend one Board meeting per month, typically a minimum of one committee meeting per month, and are expected to attend the monthly Chapter’s meeting and other key events or meetings. Board members may be asked to attend the annual Region 5 event; the PMI Leadership Meeting held in the fall of each year in a North American City (at the Chapter’s expense) Including these meetings and the addition of emails and telephone conversations, each prospective candidate must be prepared to commit a minimum of between 20 and 30 hours per month to Chapter meetings and activities.

**Compensation:**

This is a volunteer position and receives no paid compensation or reimbursement of out-of-pocket expenses for attendance at local board or committee meetings.

**Acknowledgement:**

|  |  |
| --- | --- |
| **Nominee Name:** |  |
| **PMI Certifications:** | [ ] PMP | [ ] CAPM | [ ] PgMP | [ ] PfMP |
| [ ] PMI-SP | [ ] PMI-RMP | [ ]  PMI-ACP |
| **PMI Membership #** |  | **Join Date:** | Click or tap to enter a date. |
| **Contact Email:** |  |
| **Contact Telephone:** |  |
| **How long have you been living in NC** | [ ] <5 years | [ ] <10 years | [ ] >10 years |

By signing this document, the prospective nominee agrees to:

1. be available for an interview by the Nomination Committee;
2. if requested, supply additional information and references;
3. if elected, serve in accordance with the NCPMI Chapter Bylaw;
4. be available for the NCPMI Strategic Planning Sessions on Saturdays, and any other board mandatory meetings; and
5. the time commitment and compensation guidelines outlined above.

**Signature of Nominee**:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Date**:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Section 2 - Endorser:**

*(note: endorser must be a current NCPMI elected Board member)*

|  |  |
| --- | --- |
| **Endorser Name:** |  |
| **Current Board Position:** |  |
| **PMI Membership #:** |  |
| **Email:** |  | **Telephone:** |  |
| **Relationship with the candidate:** |  |
| **Endorser Signature:** |  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

**Section 3 - Nomination Self-Evaluation Form**

|  |  |
| --- | --- |
| **Nominee Name:** |  |
| **Current NCPMI Board Position:** |  |
| **Current Employment Status:** | [ ] Full time | [ ] Self-Employed: | [ ] Retired: |
| [ ] Student | [ ] Unemployed |  |
| **Current Professional Title:** |  |
| **Current Company/Organization:** |  |
| **Since when with current Company/Organization** |  |

**Answer the below questions:**

|  |
| --- |
| 1. Are you a member in good standing of NCPMI? Choose an item.
 |
| 1. Have you volunteered with other organizations, including PMI or NCPMI in the past or currently? Choose an item.

If yes,  |
| From | To | Position |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
| 1. Do you have experience as a Board member in a not-for-profit organizations? Choose an item.

 If yes, how many years:  |
| 1. Do you have experience managing volunteers? Choose an item.

 If yes, please provide examples. *(200 words or less)* |
| 1. Do you have experience in strategic planning and/or establishing organizational/departmental goals? Choose an item.

 If yes, describe how you have helped lead organizational strategic objectives. *(200 words or less).* |
| 1. Why are you interested in running for NCPMI Board Position? (200 words or less).
 |
| 1. Please provide any additional information you would like to share to support your application. (200 words or less).
 |

**Section 4 – Tell us about yourself**

Attach a one-minute video clip.

Application opens on **Friday, June 22, 2018**

The deadline to submit the application form is **Friday, July 15, 2018.**

Please email this completed application to **election@ncpmi.org**

1. The signed acknowledgement form;
2. The signed endorser form;
3. The self-evaluation form; and
4. Attached 60 seconds video click.

NCPMI Nominating Committee may request an interview or meeting and/or additional information from candidate

NCPMI Nominating Committee will notify qualified candidates no later than **August 06, 2018**

The final slate of candidates will be announced the week of **August 12, 2018**

NCPMI members will be invited to vote for the candidates from

**August 28, 2018** to **October 06, 2018**

For further information, review the NCPMI Bylaws and/or reach out to the Nominating Committee at **election@ncpmi.org**